

**EL DORADO UNION HIGH SCHOOL DISTRICT  
DISCIPLINE GUIDELINES**

**08/07/2017**

**DISCIPLINE CODE DEFINITIONS**

SUS: Suspension  
ALT: Alternative means of discipline  
E: Expulsion Recommendation  
AR: Agency Referral

EDUCATION CODE	OFFENSE	DISCIPLINARY ACTION		
		MINIMUM/FIRST OFFENSE	REPEAT OFFENSE <small>(Can Be on First Offense, based on danger to safety of others)</small>	MAXIMUM / ADDITIONAL OFFENCES <small>(Can Be on First Offense, based on danger to safety of others)</small>
<b>48915 (c) OFFENSES REQUIRING EXPULSION RECOMMENDATION PER EDUCATION CODE</b>				
(1)	Possessing, selling, or otherwise furnishing a firearm	SUS + AR + E (If committed at school or school activity)	SUS + AR + E	SUS + AR + E
(2)	Brandishing a knife at another person	SUS + AR + E (if committed at school or school activity)	SUS + AR + E	SUS + AR + E
(3)	Unlawfully selling controlled substance	SUS + AR + E (if committed at school or school activity)	SUS + AR + E	SUS + AR + E
(4)	Committing or attempting to commit sexual assault or committing a sexual battery	SUS + AR + E (if committed at school or school activity)	SUS + AR + E	SUS + AR + E
(5)	Possession of an explosive	SUS + AR + E (if committed at school or school activity)	SUS + AR + E	SUS + AR + E
<b>48915 (a) OFFENSES REQUIRING EXPULSION RECOMMENDATION PER EDUCATION CODE UNLESS PARTICULAR CIRCUMSTANCES EXIST</b>				
(1)(A)	Caused serious physical injury to another person, except in self defense	SUS + AR + Possible E or ALT (If committed at school or school activity)	SUS + AR + E	SUS + AR + E
(1)(B)	Possession of knife or other dangerous object of no reasonable use to the pupil	SUS + AR + Possible E or ALT (if committed at school or school activity)	SUS + AR + E	SUS + AR + E
(1)(C)	Unlawful possession of a controlled substance (i) except for first offense, not more than one ounce of marijuana, (ii) except for the possession of over-the-counter medication for use by the pupil for medical purposes or medication prescribed for the pupil by a physician.	SUS + AR + Possible E or ALT (if committed at school or school activity)	SUS + AR + Possible E or ALT	SUS + AR + E

**DISCIPLINE GUIDELINES**

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		MINIMUM/FIRST OFFENSE	REPEAT OFFENSE (Can Be on First Offense, based on danger to safety of others)	MAXIMUM / ADDITIONAL OFFENCES (Can Be on First Offense, based on danger to safety of others)
(1)(D)	Robbery or extortion	SUS + AR + Possible E or ALT (if committed at school or school activity)	SUS + AR + E	SUS + AR + E
(1)(E)	Assault or battery upon any school employee	SUS + AR + Possible E or ALT (if committed at school or school activity)	SUS + AR + E	SUS + AR + E
<b>48900 VIOLATIONS</b>				
(a)(1)	Attempted to cause or threatened to cause physical injury to another person	1-5 day SUS and/or ALT	3 to 5 day SUS and/or ALT	SUS + E + AR
(a)(2)	Willfully used force or violence upon another person	1-5 days SUS and/or ALT	3 to 5 day SUS and/or ALT	SUS + E + AR
(b)	Possession of knife or dangerous object and student is not being recommended for expulsion due to extenuating circumstances	1-5 days SUS and/ or ALT	3-5 days SUS and/or ALT	3-5 days SUS
(c)	Possession or sharing with others less than one ounce of marijuana or alcohol	1-5 days SUS + AR + ALT	3-5 days SUS + AR + ALT	SUS + AR + E
(c)	Under the influence of controlled substance or alcohol or intoxicant of any kind	1-5 days SUS + AR+ ALT	3-5 days SUS + AR + ALT	SUS + AR + E
(d)	Offered, arranged or negotiated to sell a substance represented as a controlled substance, alcoholic beverage, or intoxicant and either sold, delivered or otherwise furnished to another person	1-5 days SUS +AR or ALT	3-5 days SUS +AR+ ALT	SUS +AR+E
(e)	See 48915 (a) (1) (D)			
(f)	Caused or attempted to cause damage to school property or private property	ALT	1-3 days SUS and possible AR	3-5 days SUS + AR +E
(g)	Stole or attempted to steal school or private property	ALT	1-3 days SUS and possible AR	3-5 days SUS +AR + E
(h)	Possessed or used tobacco or nicotine products including electronic smoking devises	ALT	1-3 days SUS or ALT	3-5 days SUS or ALT
(i)	Committed an obscene act or engaged in habitual profanity or vulgarity	ALT	1-3 days SUS or ALT	3-5 days SUS or ALT
(j)	Possessed or offered, arranged or negotiated to sell drug paraphernalia	ALT	1-3 days SUS or ALT	3-5 days SUS or ALT

DISCIPLINE GUIDELINES

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(k)	Disrupted school activities or otherwise willfully defied the valid authority of school personnel engaged in the performance of their duties	ALT	1-3 days SUS or ALT	3-5 days SUS or ALT
(l)	Knowingly received stolen property	ALT +AR	1-3 day SUS + AR and/or ALT	5 day SUS + AR and/or ALT
(m)	Possessed an imitation firearm	ALT or 1-3 day SUS if considered a danger to safety of others	3-5 day SUS and/or ALT	SUS + AR + E
(m)	Threatened others with imitation firearm	ALT or 1-5 days SUS + possible E if considered a danger to safety of others	SUS + AR + E	SUS + AR + E
(n)	See 48915(c)(4)			
(o)	Harassed, threatened or intimidated a witness in a school disciplinary proceeding	ALT or 1-3 days SUS if considered a danger to safety of others	3-5 day SUS and/or ALT	5 day SUS + AR +E
(p)	Offered, arranged to sell or sold prescription drug Soma	ALT or 1-5 days SUS if considered a danger to safety of others	3-5 days SUS +AR or E	SUS + AR + E
(q)	Hazing	ALT or 1-3 day SUS if considered a danger to safety of others	3-5 day SUS and/or ALT	5 day SUS + AR + E
(r)	Bullying	ALT or 1-3 day SUS if considered a danger to safety of others	3-5 day SUS and/or ALT	5 day SUS + E + AR
(t)	Aided or abetted the infliction or attempted infliction of personal injury on another person, as defined in Penal Code 31.	ALT or 1-5 days SUS if considered a danger to safety of others	3-5 SUS and/or ALT	SUS + AR + E
<b>48900 MISCELLANEOUS VIOLATIONS</b>				
48900.2	Sexual Harassment	ALT or 1-3 days SUS if considered danger to safety of others	3-5 days SUS and/or ALT	SUS + AR +E
48900.3	Hate Violence	ALT or 3-5 day SUS if considered a danger to safety of others + AR	5 day SUS + AR + E	SUS + AR + E
48900.4	Harassment, threats, or intimidation directed against school district personnel or pupils	ALT or 1-5 days SUS if considered a danger to safety of others +AR	3-5 days SUS + AR and/or ALT	SUS + AR + E

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48900.7	Terrorist threat against school officials or school property	ALT or 1-5 day SUS if considered a danger to safety of others + AR	5 day SUS + AR + E	SUS + AR + E
48901.5	Inappropriate use of distracting/disruptive devices, i.e., radios, CDS, pagers, cell phones, laser pointers	ALT	ALT	1-5 days SUS
(k)	Possession of pepper spray or other "protective" sprays which do not cause serious injury (may, however, be stored in a securely locked vehicle)	ALT	ALT	1-5 days SUS
(k)	Skateboard	ALT	ALT	1-5 days SUS
(k) & (f)	Gang Symbols, Apparel, Signs or Graffiti	ALT	1-2 days SUS + AR	3-5 days SUS + AR+ possible E
(k)	Offensive social behavior that is disruptive to school activities	ALT	1-2 days SUS or ALT	3-5 days SUS
(k)	Academic Dishonesty	ALT	ALT	ALT
<b>48900 OFFENSES UNIQUE TO A SCHOOL BUS</b>				
(k)	Putting any part of the body out of a bus window while the bus is in motion	ALT	ALT	SUS
(k)	Any movement out of the seat while the bus is in motion	ALT	ALT	SUS
(k)	Throwing any object in, out of, or at a school bus	ALT	SUS	SUS
(k)	Lighting matches or lighters	ALT+AR	SUS + AR	SUS + AR + E
(k)	Failure to possess or show bus pass when requested	ALT	ALT	ALT
(k)	Unauthorized use or tampering with school bus equipment or controls	ALT	ALT	SUS
(k)	Failure to follow any legal directive of the driver, relating to bus safety, such as failure to cross in front of the school bus	ALT	ALT	SUS
<b>48900 FIRE CODE VIOLATIONS</b>				
(k)	False Alarm	ALT + AR	SUS + AR + E	SUS + AR + E
(f) & (k)	Lighting a Fire	ALT + AR	SUS + AR + E	SUS + AR + E
(k)	Pyrotechnics	ALT + possible AR	SUS + AR + E	SUS + AR + E
(k)	Blocking a Marked Fire Lane	ALT + possible AR	ALT+ AR	SUS + AR

## DISCIPLINE GUIDELINES

**NOTE #1:** ADDITIONAL GENERAL EXPLANATIONS REGARDING DISTRICT POLICY FORBIDDING ANY AND ALL FIREARMS, KNIVES, EXPLOSIVES, OR OTHER DANGEROUS OBJECTS:

- 1) Disciplinary action by the District may occur if a student violates the policy:
  - a) while on school grounds (including the school parking areas);
  - b) while going to or coming home from school;
  - c) during the lunch period whether on or off campus;
  - d) during, or going to or coming from, a school sponsored activity.
- 2) In addition to being recommended for expulsion, any student in possession of a weapon violating the criminal penal code shall be referred to the appropriate law enforcement agency.
- 3) The law and school policy requires a principal to recommend a student be expelled for possession of a knife or other dangerous object of no reasonable use to the student, unless the principal believes extenuating circumstances exist. E.C. 48915 (a)(2)
- 4) Definition of knife is per Education Code 48915(g): . . . *"knife" means any dirk, dagger, or other weapon with a fixed, sharpened blade fitted primarily for stabbing, a weapon with a blade fitted primarily for stabbing, a weapon with a blade longer than 3½ inches, a folding knife with a blade that locks into place or a razor with an unguarded blade. (h) As used in this section, the term "explosive" means "destructive device" as described in Section 921 of Title 18 of the United States Code.*

**NOTE #2:** ALTERNATIVES TO SUSPENSION:

At the discretion of school administration, alternatives to suspensions may be used, such as: in-house suspension, after school detention, restorative justice measures, connection programs, parental conferences, Saturday school, community services using parental or other adult supervision, counseling/educational sessions, and parental presence during school day.

When alternatives are used for suspension, school personnel involved/affected by the misbehavior shall be contacted/informed

**NOTE #3:** FOR SEVERE OFFENSES THAT DEMONSTRATE THE STUDENT IS A DANGER TO THE SAFETY OF OTHERS, THE MAXIMUM DISCIPLINARY ACTION MAY BE IMPOSED FOR THE FIRST OFFENSE

**NOTE #4:** APPROPRIATE LAWS AND REGULATIONS SHALL BE FOLLOWED WHEN DISCIPLINING STUDENTS WITH DISABILITIES.

## DISCIPLINE GUIDELINES

# DEFINITIONS FOR DISCIPLINE RECOMMENDATIONS

### **ASSAULT:**

P.C. 240 - An assault is an unlawful attempt, coupled with a present ability to commit a violent injury on the person of another.

### **BATTERY:**

P.C. 242 - A battery is any willful and unlawful use of force or violence upon the person of another.

### **OTHER DANGEROUS OBJECTS:**

Any potentially injurious object that could inflict substantial bodily damage. Any object that was used to threaten or used in an attempt to injure another person.

### **OFFENSIVE SOCIAL BEHAVIOR:**

Activities that are an infraction of acceptable social standards, including, but not limited to, inappropriate sexual conduct between students; apparel that depicts illegal substances, sex or violence; inappropriate exposure of the body or other behavior that detracts from an appropriate educational climate

### **IMITATION FIREARM:**

A replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.

### **BULLYING:**

Any severe or pervasive physical or verbal act or conduct directed at one or more pupils that has or can reasonably predicted to have the effect of one or more of the following:

- 1) Placing a reasonable pupil or pupils in fear of harm to that pupil's or those pupils' person or property
- 2) Causing a reasonable pupil to experience a substantially detrimental effect on his or her physical or mental health
- 3) Causing a reasonable pupil to experience substantial interference with his or her academic performance
- 4) Causing a reasonable pupil to experience substantial interference with his or her ability to participate in or benefit from the services, activities, or privileges provided by a school

### **REASONABLE PUPIL:**

A pupil, including, but not limited to, an exceptional needs pupil, who exercises average care, skill, and judgment in conduct for a person of his or her age, or for a person of his or her age with his or her exceptional needs

DISCIPLINE GUIDELINES

COMPUTER MISUSE GUIDELINES

Violation	Minimum	Repeated / Serious First Offense	Maximum
<p>Unauthorized Computer Use:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Visiting unauthorized websites</li> <li><input type="checkbox"/> Using unauthorized programs</li> <li><input type="checkbox"/> Misuse of authorized websites</li> <li><input type="checkbox"/> Misuse of authorized programs</li> <li><input type="checkbox"/> Downloading file from Internet</li> <li><input type="checkbox"/> Saving email attachment</li> <li><input type="checkbox"/> Copying file/CD/floppy disk</li> <li><input type="checkbox"/> Using or saving any file not educational</li> <li><input type="checkbox"/> Accessing/using another student's file/work</li> </ul> <p>(In addition to computer misuse, this action will result in <a href="#">Cheating Policy</a> consequences!)</p> <p><input type="checkbox"/> Other:</p>	<p>Detention</p>	<p>Saturday School</p>	<p>Suspension</p>
<p>Hardware Misuse:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Misuse of computer drives</li> <li><input type="checkbox"/> Switching of keys on keyboard</li> <li><input type="checkbox"/> Unplugging computer components</li> <li><input type="checkbox"/> Changing monitor settings</li> <li><input type="checkbox"/> Other:</li> </ul>			
<p>Computer and Network Security Issues:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Attempt/enter network beyond approved access</li> <li><input type="checkbox"/> Attempt to enter restricted areas</li> <li><input type="checkbox"/> Using electronic devices to send files, change settings, gain access, etc.</li> <li><input type="checkbox"/> Violation of computer/network security</li> <li><input type="checkbox"/> Unapproved changes to computer configuration</li> <li><input type="checkbox"/> Unapproved access or making changes to computer BIOS</li> <li><input type="checkbox"/> Changing, altering, accessing local or network files outside student's own folder</li> <li><input type="checkbox"/> Hacking with intent to damage</li> <li><input type="checkbox"/> Download with intent to damage or violate network security</li> <li><input type="checkbox"/> Other:</li> </ul>	<p>Suspension (1-3 days)/ or ALT</p>	<p>Suspension (1-3 days) or ALT</p>	<p>Suspension (5 days) / Expulsion</p>
<p>Copyright/License Infringement Issues:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Installing non-approved program</li> <li><input type="checkbox"/> Installation of pirated software</li> <li><input type="checkbox"/> Distribution of pirated software</li> <li><input type="checkbox"/> Other:</li> </ul>			

# DISCIPLINE GUIDELINES

<p>Stealing/Damaging School Property:</p> <ul style="list-style-type: none"><li><input type="checkbox"/> Stealing mouse balls or other computer parts</li><li><input type="checkbox"/> Damage to any part of computer</li><li><input type="checkbox"/> Vandalism to any components of computer/lab/ network</li><li><input type="checkbox"/> Other:</li></ul>			
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Note: Any of the above violations may result in: referral to law enforcement, loss of computer privileges, loss of Internet access, and/or a drop "F" from the class.